

## Booking Terms & Conditions

In this document, the following expressions have the following meanings: the Company refers to Premier Crew Hospitality Ltd. The Client refers to the person or company who accepts a written quotation from the Company for contracted services.

1. The Company shall use all reasonable endeavours to supply the best possible service using its resources and facilities to best possible effect within any agreed time or budget.
2. Every effort will be made to produce firm quotations or reasonable estimates. The Company reserves the right to vary or withdraw any quotation without prior notice.
3. The Company shall charge such costs, charges and expenses as may be agreed in order to complete the contract.
4. The Company reserves the right to make additional charges incurred as a result of:
  - a. Changes and additions ordered by the Client after the acceptance of the Company quotation, proposal and schedule.
  - b. Increases in the costs of materials, equipment or other services necessary for the completion of the contract. Any such changes will be advised to the Client either in writing or such other form as appropriate and agreed between the parties.
5. Payment shall be made in accordance with the Company's prescribed terms. On confirmation and acceptance of the Company's quotation by the Client, the Company will issue a payment schedule. Deposits / balances required under the above schedule shall be payable on the due dates notwithstanding the Company's normal payment terms. The Company cannot guarantee performance of the Contract should payment not be received on the specified due date. Payment is defined as "cleared funds". The Company reserves the right to charge interest on sums overdue on a day to day basis from the date such payment was due to the date of actual payment (both days inclusive) at the rate of 2% above the base rate of Barclays Bank plc from time to time in force compounded quarterly. Such interest shall be paid on demand.
6. In the event of cancellation by the Client, the Client shall pay a cancellation charge to take account of the chargeable value of time and expenses incurred and costs incurred. Once a booking is confirmed with the Company, the Company is under obligation to the Client to supply the agreed services. If for any reason the Client cancels a booking or significantly reduces the number of participants, the Client will be liable to forfeit any deposit and pay a cancellation fee. **Cancellation Schedule:** If the Client shall cancel or be deemed to cancel the Event more than three calendar months the deposit paid will be retained to cover costs regardless of the reasons of cancellation. If the Client shall cancel or be deemed to cancel the Event more than two calendar months but less than three calendar months prior to the Event Date specified in the quotation, then the Client shall be liable to pay 50% of the Total Costs in addition to all out of pocket disbursements or costs of Premier Crew Hospitality in relation to the proposed provision of the Services, credit being given for any deposits or payments on account already paid. If the Client shall cancel or be deemed to cancel the Event less than two calendar months but more than two weeks prior to the event Date specified in the quotation, then the Client shall be liable to pay 75% of the Total Costs in addition to all out of pocket disbursements or costs of The Company in relation to the proposed provision of the Services, credit being given for any deposits or payments on account already paid. If the Client shall cancel or be deemed to cancel the Event less than two weeks prior to the Event Date specified in the quotation, then the Client shall remain liable to pay 100% of the Total Costs.
7. Proposals may contain confidential information provided by the Client. The Company agrees not to convey such information to any third party. Similarly, the Company's proposal may contain concepts, notions and designs specifically prepared for the Client. The Client undertakes not to disclose or use contents or parts thereof except with the prior written approval of the Company. The Company retains copyright of the contents of any documentation issued to the clients.
8. Rates of exchange used for costing purposes in proposals will be clearly detailed. If exchange rates are less favourable at the time payments are made to appoint suppliers then the Company reserves the right to charge the increased amount.
9. Any contract resulting from a quotation submitted by the Company will incorporate these terms and conditions to the exclusion of any other of the Client and be governed by English law and subject to the exclusive jurisdiction of the English courts.
10. The Company operates a comprehensive health and safety policy encompassing current legislation. If the representative of the Company responsible for Health and Safety believes that there is an unacceptable level of risk to participants or the Company's staff in commencing or continuing an activity then the activity will be cancelled or curtailed.
11. Force Majeure: The Company shall make reasonable efforts to perform their obligations under contract but shall not be liable for any delay or other failure to perform any part of the Contract as a result of factors outside of the Company's control. The Company reserves the right to pass any additional costs incurred from the Company's suppliers' or in-house expenses due to unforeseen demand, restrictions or requirements to fulfil the contract.
12. Except in respect of injury to or death of any person (for which no limit applies) the liability of the Company for this booking in respect of each occurrence or series of connected occurrences shall not exceed £100,000. Notwithstanding anything else contained in the contract, the Company shall not be liable to the Client or any third party for loss of profit or contracts or any indirect or consequential loss arising from negligence, breach of contract or howsoever.
13. The Company is committed to ethical business. The Company strives continually to build long term business relationships with its clients.
14. Payment of Deposit is deemed as acceptance of these terms and conditions.